



Conference Terms and Conditions

The name of this organization shall be EMEA PUG Challenge Ltd, hereinafter called PUG Challenge.

1) Delegate Terms and Conditions

- **Bookings**
All bookings made prior to the conference will be provisional until full payment is received. Once payment has been received the booking will be confirmed by email.
All bookings must be made online using the conference booking system. Unless otherwise agreed with The Organizing Committee in writing, bookings must be paid for using a credit or debit card.
- **Promotional Rates**
In order to qualify for any promotional rates, booking and payment must be received before the deadline date listed in the conference marketing material.
- **Substitutions and Cancellation**
We do not offer refunds. However, an alternative person from the same organisation may be nominated to attend at no extra charge up to 24 hours prior to the start of the event. All substitutions or cancellations must be received and approved in writing.
- **Registration Information**
Registration information will be sent to registered delegates by email prior to the event. Any delegate not receiving the information should contact us by email to support@pugchallenge.eu.
- **Delegate Badges**
For in-person events, all participating delegates must ensure their lanyard and badge are visible at all times during the event. Should you lose your badge at any time, please report to the information desk where you will be issued with a replacement.
- **Access Requirements**
For in-person events, delegates should advise us of any special access requirements at the time of registration.
- **Evening Guest Registration**
If you register an evening guest, they may only attend the evening reception(s) as detailed in their confirmation email. Should a registered evening guest attend any of the day sessions during the event they will be charged a late delegate fee.

The organising committee reserve the right to refuse registration or entry to the conference to any delegate.



2) Speaker Terms and Conditions

All speaker applicants will be required to accept the following Terms and Conditions in order for their Speaker application to be considered.

PUG Challenge is organised as, and will always remain, a not-for-profit organisation which operates for the benefit of its members. The purpose of the PUG Challenge is to add value to the Progress Community by facilitating and developing interaction between users of Progress Software tools and technologies.

For that reason, the following requirements have been set for electing speakers for the PUG Challenge Conference:

- The ability to present is open to everyone whose business and products falls within the purpose of the Conference.
- Technical (non-commercial) conference presentations are selected at the discretion of The Organizing Committee speaker team.
- The Organizing Committee reserves the right to reject any application to be a Speaker if they do not see the Speaker or the Speaker's proposed topic fitting the purpose of the conference.
- Commercial presentations will be selected at the sole discretion of The Organizing Committee speaker and Sponsor teams. Topics and content of commercial presentations must be clearly outlined as part of the submission to present.
- The Organizing Committee reserves the right to reject any application if the Committee determines that the presentations offered by the Applicant will not be relevant for enhancing the purpose of the Conference. This will be the case, if the Committee determines that the products or solutions offered by the Applicant cannot be used to enhance the members skills or ability to work with Progress Software solutions.

For the purpose of determining whether the business or products or solutions of an Applicant falls within the categories above, the Committee is entitled to rely on the submission made by the Applicant in connection with the application to be a speaker or on information from past participation as a speaker.

- By submitting their presentation(s), speakers agree to allow the PUG Challenge Committee to contact them regarding their services. PUG Challenge may use the speaker's name and presentation for promoting delegate attendance at the conference. Presentations will also be made available to attendees as part of the overall conference material.
- Technical Speakers will receive a complimentary conference pass (max one speaker per session).
- Speakers agree that their presentations will not disparage any other methodologies or bodies of work or infringe on any existing copyrights, and will conduct themselves in a professional, ethical fashion.



3) Sponsor Terms and Conditions

All Applicants will be required to accept the following Terms and Conditions for their application for Sponsorship to be considered.

PUG Challenge is organised as, and will always remain, a not-for-profit organisation which operates for the benefit of attendees at its events. The purpose of the PUG Challenge is to add value to the Progress Community by facilitating and developing interaction between users of Progress Software tools and technologies. For that reason, the following requirements have been set for electing sponsors and exhibitors for the PUG Challenge Conference:

- Sponsorship is open to everyone whose business and products fall within the purpose of the Conference.
- Sponsorship opportunities are open on a first come first serve basis.

The Organizing Committee reserves the right to reject any application for sponsorship if they do not see the sponsor fitting the purpose of the conference, including the following reasons:

- If the Committee determines that the scope of the business of the Applicant does not fall within the purpose of the Conference. This may be determined if the products or solutions offered by the Applicant do not involve use of Progress Software solutions.
- If the Committee determines that the products offered by the Applicant will not be relevant for enhancing the purpose of the Conference. This will be the case, if the Committee determines that the products or solutions offered by the Applicant cannot be used to enhance the members skills or ability to work with Progress Software solutions.

For the purpose of determining whether the business or products or solutions of an Applicant falls within the categories above, the Committee is entitled to rely on the submission made by the Applicant in connection with the application for a sponsorship or on information from past participation as a Sponsor.

Relationship

This agreement represents the only relationship between PUG Challenge and Sponsor and is valid for the duration of the event. No other relationship between the two entities exists, implied or otherwise.

Payment Terms

- Payment in full in advance of the event activates Sponsorship.
- All prices are in Euros unless explicitly mentioned.
- All amounts are without VAT, the applicable VAT percentage / amount will be added to the invoice.
- Payment of the invoice should be made within 14 days of receipt.

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Arrangements

On Site

- Standard exhibition sites for our conferences are 2m width x 1m depth unless stated or agreed otherwise. Included with the space are a table, 2 chairs plus access to power.
- Exhibitors must abide by the set-up and breakdown times as stated in the confirmation email.
- Every endeavour is made to adhere to the published layout of the conference area and exhibition. Should it be necessary to revise the layout for any purpose, PUG Challenge reserves the right to transfer a Sponsor to an alternative suitable position.

Specific arrangements will be detailed in your confirmation email.

Virtual

Specific arrangements will be detailed in your confirmation email.

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4) Alteration to Programme

PUG Challenge reserves the right to make alterations to the conference programme.

5) Photography

For promotional purposes, there may be a professional photographer taking pictures during the conference.

PUG Challenge reserves the right to publish photos taken by the photographer or committee members during the conference as well as after the conference on social media, website or emails.

If you do not wish to have photos which include you made public, please notify PUG Challenge of this in writing prior to the start of the conference, or during the conference.

6) Insurance

It is the responsibility of Delegates, Speakers, Sponsors and Exhibitors to arrange appropriate insurance cover in connection with their attendance at the conference. PUG Challenge cannot be held liable for any loss, liability or damage to personal or company property.

7) Travel Insurance

All persons attending the PUG Challenge conference should ensure that they have adequate travel insurance.

8) Cancellation

PUG Challenge cannot be held liable to any Delegate, Speaker, Sponsor, or Exhibitor for any cancellation of the event, or travel arrangements, due to acts of terrorism, strike action, pandemic or act of God or any other disruption of arrangements due to unforeseen circumstances beyond its control.

9) Jurisdiction

This Agreement shall be governed by the laws of The Netherlands without regards to its principles of conflicts of laws. The parties further agree that any actions concerning the interpretation of this agreement can only be brought before a court of The Netherlands.

If any part of this Agreement is held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions will not be affected or impaired thereby.

If you have any queries about these Terms and Conditions, please contact us on email: support@pugchallenge.eu.